



Ross County Building Department

SUITE 201 • 15 NORTH PAINT STREET

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JOSHUA HETTINGER
ADMINISTRATOR, CBO

Requirements for Certificate of Occupancy Inspection

Egress

- Door handles, pulls, latches, locks and other operating devices on doors shall not require tight grasping, tight pinching or twisting of the wrist to operate.
- Must automatically unlock when activated from the interior, or have signage posted that states "must remain unlocked when occupied"
- All exit and emergency lights function under normal power and battery power, including exterior remote egress lights if present.

Fire Extinguishers

- 5 lb "ABC" type
- NO more than 75' of travel between extinguishers
- Mounted in a conspicuous Location, or signage identifying location
- Current inspection tag from a licensed professional
- "K" type extinguisher for Kitchens with cooking equipment capable of producing grease laden vapors

Accessibility

- Handrails as required, and in good repair
- Tactile (Braille) Signage for Restrooms, Exits, Egress Paths, and Stairways
- Protective boots (lav guards) handicapped accessible sinks with exposed drains and valves below sink
- Grab bars in restrooms

General

- No exposed open electrical splices, open junction boxes, etc.
- Cover plates on all electrical outlets and switches
- GFCI protection for all exterior outlets, restroom outlets, and kitchen outlets, and all outlets within 6' of water sources
- No flexible gas lines penetrating walls or floors
- Have all SQ footage of all spaces available

Kitchen

- Gas cooking appliance on casters must be restrained to the wall to prevent potential stress on gas lines when moved for cleaning or maintenance.
- Ansul system - Current inspection tag from licensed professional
- Hood and Grease duct cleaning up to date.